

H C N C

Historic Cultural Neighborhood Council

HISTORIC CULTURAL NEIGHBORHOOD
COUNCIL
c/o Koban
307 E First Street
Los Angeles, CA 90012

OFFICERS

Alan Kumamoto, President
Dafne Gokcen, 1st Vice President
Matthew Glaser, 2nd Vice President
Laura Velkei, 3rd Vice President
Yuval Bar-Zemer, 4th Vice President
Lydia Moreno, Treasurer
Phyllis Ling, Secretary



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AUGUST EXECUTIVE COMMITTEE BOARD MEETING MINUTES

Tuesday, August 8, 2017

6:30 - 8:30 p.m.

LOCATION: Koban, 307 E. First Street
Los Angeles, CA, 90012

Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments from the public on other matters within the Board's jurisdiction will be heard during the Public Comment period. Public comment is limited to 2 minutes per speaker, unless waived by the presiding officer of the Board. Members of the public who wish to speak are requested to fill out a Speaker's Card and submit it to the Secretary. The Agenda is posted for public review at Koban 307 E 1st Street, LA 90012. As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) in advance of the meeting you wish to attend by contacting hcncla@gmail.com or by calling (213) 849-0012. All items on the agenda are subject to possible discussion, action and CIS.

1.0 Call to Order & Roll Call (6:32 p.m.)

President Alan Kumamoto called meeting to order. Six executive board members were present.

Present (6): Matthew Glaser, Dafne Gokcen, Alan Kumamoto, Phyllis Ling, Lydia Moreno, and Laura Velkei.

Absent (1): Yuval Bar-Zemer

Guests: Mary Kim, Empower LA; Lynn Nakamura, St. Francis; and Maria Ochoa.

2.0 Public Comment & Government Agency Reports (Sign-Up Sheet – 2-Minute Limit)

None

3.0 Consent Calendar (Discussion and Vote)

Items listed under the Consent Calendar are considered routine and can be enacted by one motion. There will be no separate discussion of these items unless a board member or the general public so requests, in which event the item will be removed from the Consent Calendar and considered separately.

Nothing to report.

4.0 President's Report - Alan Kumamoto (Discussion and Action)

4.1 Officers' Duties & Responsibilities

Reviewed Officers Duty Sheet with Executive Committee. President's goal is to have 10 meetings per year.

4.2 Calendar for Year – Meeting Dates/Location

Avoid conflicts with Dodger traffic. Plan to take off Dec / Jan because people are out of town for holidays.

4.3 Committee Chair Appointments

5.0 Committee Reports:

5.1 Treasurer: Lydia Moreno (Discussion and Vote)

5.1.1 NPG Updates

5.1.2 Board Approval to Pay (Discussion and Vote)

Send out a once a month budget expense report. Mobile app is available for instant viewing.

There was an issue with two checks. One check was lost in the mail. A stop payment was requested, but the bank stopped payment on the wrong check, which resulted in two checks having to be reissued, and the carryover of these funds from last year's budget into this year's budget.

Goal: Download the mobile app to stay up to date with expenses.

The Neighborhood Council budget summary can be viewed online on the Neighborhood Council Funding System Dashboard (part of the LA City Clerk's website).

5.2 First VP: Chair of Action Committee Report: - Dafne Gokcen (Discussion and Vote)

5.2.1 Committee Goals and Plans

Goal: Get complete application projects early.

5.2.2 Action Committee Meetings

Plan to set first meeting in August.

5.2.3 Policies & Procedures for Project Requests

Concerns about recusal and conflicts of interests, as some projects that were acceptable in the past are now being denied. One problem is that conflicts of interest are sometimes not discovered until the project is brought before the Board for a vote. However, at the very least, if the applicant identifies any conflict of interest involving past or present board members, and indicates on the application form that the City Attorney has not been contacted about the application (or fails to complete this mandatory section of the form), the funding request will not be allowed to proceed to a board vote.

There was discussion about how funding cannot go to other city agencies. For example, funding cannot go directly to an elementary school, but can go to a non-profit associated with an elementary school.

5.3 Second VP: Chair of Programs – Matthew Glaser (Discussion and Vote)

5.3.1 Committee Goals and Plans

5.3.2 Potential 2017-18 Programs

Goals: Organize special events with guest speakers to help educate board members and stakeholders about issues that come before the Board for a vote, including topics related to

Community Impact Statements. Relevant topics include regulation of marijuana and affordable housing initiatives. The idea is to have one or two speakers give pros and cons of an issue. To encourage board attendance, these guest speaker events would be held at the beginning of a regular board meeting. The entire session would be limited to 30 minutes, including the time for questions and answers.

5.4 Third VP: Chair of Stakeholders Committee: Laura Velkei (Discussion and Vote)

5.4.1 Committee Goals and Plans

Increased communications to various communities and have added executive committee members to Facebook page. Added meeting minutes to webpage calendar. Goal is to increase mailing list from 150 (current) to 200. Would like to get more events from various caucuses.

5.5 Fourth VP: Chair - Early Notifications Committee/ Chair - Hospitality & Refreshments Committee -Yuval Bar-Zemer (Discussion and Vote)

5.5.1 Committee Goals and Plans

5.5.2 Future Locations

Absent – Sign in Sheets are needed on time for guests. Admin to assist with future sign in sheet responsibilities.

5.6 Secretary: Phyllis Ling (Discussion and Vote)

5.6.1 Goals and Plans

Minutes are checked by Secretary and President, and then sent to the Treasurer for the vote counts for funding items. Minutes should have the following items: motion, discussion (pros and cons), and vote count (must identify how each board member voted).

5.6.2 Board Roll Call & Attendance

There are 7 board members with 4 or more absences this calendar year (YR 2017), which according to the HCNC’s standing rules, call for immediate removal of these board members. (The Standing Rules are stricter than the HCNC Bylaws, which states that board members with 3 or more absences “may” be removed after review of the absences by the board.)

Matthew Glaser motioned to move forward on the removal of the 5 board members with 5 or more absences this calendar year by notifying them and putting their removals on the agenda for the general board meeting in September. Phyllis Ling motioned for an amendment to first consult with the Office of the City Attorney before taking any action, in order to comply with HCNC bylaws.

The main motion and amendment were tabled by unanimous consent, pending consultation with the City Attorney’s Office. Phyllis Ling will email Carmen Hawkins of the City Attorney’s Office for guidance on the removal of board members with 5 or more absences.

6.0 Old Business

6.1 HCNC (Victor Heights) & Echo Park NC boundaries ad hoc Task Force (Discussion and vote)

Solidified a couple of dates in August 29 at City Hall at 6pm for Task Force.

6.2 At Large Seat Replacement (Discussion and Vote)

Bring At Large seat replacement back for a vote in September.

6.3 Public Records Act Request – sent to city attorney (Discussion and Vote)

7.0 New Business

7.1 Filing Community Impact Statement (Discussion and Vote)

7.1.1 Who Can File

Anyone can file.

Mary Kim from Empower LA to provide brief training on CIS during September general board meeting.

7.1.2 Procedure and Protocol

Need to file statement and present to City Council. If a neighborhood council wants to present the CIS at a City Council meeting, inform city hall 24 hours prior, and city hall will ensure that NC gets in for presentation. This can be an issue if protestors fill the hall to capacity.

Put on agenda to vote on adding 5 members for permission to file CIS. Two of the members should be the President and Secretary.

7.2 NC Committee Chair Appointments (Discussion and Vote)

7.2.1 2018 Elections

BONC is still deciding whether there will be neighborhood council elections in 2018. Starting after 2018, neighborhood council elections will be held in odd numbered years in order to accommodate the shift in the municipal elections to even numbered years. 2018 NC elections may be pushed back to 2019, with a 1-year extension for terms that were to end in 2018.

Need to select Chair for elections. The Chair needs to pick committee, resolve any issues with eligibility and voter registration (proof of stakeholder status), select site, and manage vote. A member who is on the ballot cannot work at the polling location during the voting period, but may help to set up the location and clean up afterwards. There also needs to be a committee member who can be a strong voice for the HCNC on issues such as online voting and the HCNC's preferences for how to transition to the odd-numbered election years.

7.2.2 Land Use

Land Use Chair – Laura Velkei: 101 training courses available. Few board/committee members show up for meetings, which causes problems reaching quorum. It's important to have a representative from each caucus show up to provide input about what their stakeholders want to see in their area. Members from Victor Heights, Chinatown, etc. are needed to show up.

7.2.3 By Laws

Amendments to the board structure and boundaries can be done at any time. All other amendments to the bylaws will only be reviewed and approved by DONE every other year (on off-election years).

7.2.4 Other

Motion to table to food table project.

7.3 Liaison Appointments (Discussion and Vote)

7.3.1 Homeless

7.3.2 LA Animal Services

7.3.3 Film LA

Laura Velkei volunteered to be the Film LA Liaison. The committee approved by unanimous consent.

7.3.4 Purposeful Aging Liaisons

8.0 Announcements & Updates

8.1 2017 Congress of Neighborhoods – September 9th City Hall

8.2 Caucus Area Reports

8.2.1 Arts District

8.2.2 Chinatown

8.2.3 El Pueblo

8.2.4 Little Tokyo

8.2.5 Solano Canyon

8.2.6 Victor Heights

9.0 Adjournment: 8:56 p.m.

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, may be viewed at Koban, 307 E. First S., Los Angeles, CA 90012, or on our website at www.hcncla.org and <http://empowerla.org/hcnc/> and at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact hcnccla@gmail.com