

**OFFICERS**

Alan Kumamoto, President  
Lydia Moreno, 1<sup>st</sup> Vice President  
George Yu, 2<sup>nd</sup> Vice President  
Laura Velkei, 3<sup>rd</sup> Vice President  
Shirley Zhang 4<sup>th</sup> Vice President  
Lydia Moreno, Treasurer  
Shirley Zhang, Secretary

**H C N C**  
**Historic Cultural Neighborhood  
Council**



HISTORIC CULTURAL NEIGHBORHOOD  
COUNCIL  
c/o Koban 307 E First Street  
Los Angeles, CA 90012

President: hcncla@gmail.com  
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t. 213.849.0012  
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**Special Board Meeting Agenda**

**Tuesday, June 14, 2016  
6:30 - 8:00 pm**

**(Note meeting time change to 6:30pm, please arrive on time to establish quorum)**

**LOCATION:**

**Impact Hub Los Angeles  
830 Traction Ave 3A, Los Angeles CA 90013**

**(Park in County Parking Lot across from Art Share on Hewitt St go to Traction Ave turn right go to 830 Traction. It is behind Arts District Brewery @ 828 Traction. Go to back of lot and go to the third floor. If you need assistance and need to be taken up the elevator, someone will be available to bring you up)**

Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments from the public on other matters within the Board's jurisdiction will be heard during the Public Comment period. Public comment is limited to 2 minutes per speaker, unless waived by the presiding officer of the Board. Members of the public who wish to speak are requested to fill out a Speaker's Card and submit it to the Secretary. The Agenda is posted for public review at Koban 307 E 1st Street, LA 90012. As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) of the meeting you wish to attend by contacting [hcnccla@gmail.com](mailto:hcnccla@gmail.com) or by calling 323/849-0012

**1.0 Call to Order:** Alan Kumamoto

**2.0 Roll Call:** Shirley Zhang

**3.0 Public Comment** (Sign up sheet – 2 minute limit)

**4.0 Government Agency Reports**

**5.0 Approval of Previous Board Minutes:** Shirley Zhang

5.1 May 24, 2016 Minutes (discussion and vote)

**6.0 Presidents Report:** Alan Kumamoto

6.1 Community Outreach: Advertising Sponsorship of Chinatown Summer Nights \$4,000 – includes logo on Chinatown Summer Nights Website for June event, logo throughout stage performances, translation of materials, acknowledgement on Print Ad (Full Page LA Weekly Ad), Social Media, E-Blast and Booth – Executive Committee approval to move forward to full Board discussion (discussion and vote)

## 7.0 Treasurer's Report – Lydia Moreno

### 7.1 Approval of monthly expense report for May which includes the following paid expenses: (discussion and vote)

- 7.1.1. 5/15 Interpreters Unlimited- 4/19 board meeting translation @ Casa Italiana \$200
- 7.1.2 5/15 JACCC- Jan 12 and May 10 HCNC board meetings (2) board room use \$400
- 7.1.3 5/21 Community Partners - NPG/Arts District \$2,000
- 7.1.4 5/21 LA Theatre Academy - NPG/Solano Canyon \$2,000
- 7.1.5 5/20 Office Depot -flash drive \$32.69
- 7.1.6 5/24 Interpreters Unlimited - 5/10 HCNC board meeting \$200 @ JACC and Standing Rules Chinese translation \$111.09- Total \$311.09
- 7.1.7 5/24 LT Historical Society - NPG/Little Tokyo \$500
- 7.1.8 5/25 CBID - October 13th 2015 HCNC board meeting- use of meeting room \$200
- 7.1.9 5/25 Premier - Facility fee of Lot 613 for elections \$750

### 7.2 Motion to make line item changes in the 2015-16 budgeted funds to the following (discussion and vote)

- 7.2.1. Move \$150 allocated for newsletter to Misc.
- 7.2.2. Move \$1000 unallocated funds to Advertising
- 7.2.3. Move balances: \$500 from office supplies balance, \$430 web balance, \$100 postage balance to Advertising.

## 8.0 Committee Reports:

### 8.1 Action Committee Report: Lydia Moreno

#### 8.1.1 Community Projects requiring board approval (discussion and vote)

- 8.1.1.1. \$2000 Victor Heights- Community Partners- Trees in the Victor Heights community
- 8.1.1.2. \$2000 Victor Heights- Firecracker Run is proposing a community gardens project on Kaiser property in Victor Heights (Pending completed application, budget breakdown and documentation)

### 8.2 Urban Design/Land Use Committee: Mark Rothenberg

### 8.3 By Laws Committee: Laura Velkei

#### 8.3.1 Standing rules (discussion and vote)

- 8.3.1.1 Standing Rules Draft Document regarding
  - 8.3.1.1.1 Standing Rules on Board Member Attendance

- 8.3.1.1.2 Standing Rules on Board Member voting obligations as it relates to attendance
- 8.3.1.1.3 Standing Rules on Minimum time requirement for Board Notification
- 8.3.1.1.4 Standing Rules on Ethics Training
- 8.3.1.1.5 Standing Rules on Required Training
- 8.3.1.1.1 Standing Rules on Consent Agendas

## **9.0 New Business**

### **9.1 Welcoming Remarks – Jasmine Elbarbary – DONE representative**

- 9.1.1 Call to order,
- 9.1.2 Recognition of outgoing Board

### **9.2 Seating of the New Neighborhood Council Board**

- 9.2.1 Roll Call,
- 9.2.2 Neighborhood Council Board Member Oath

### **9.3 Election of Board Officers**

- 9.3.1 Positions: board-selected officers:
  - 9.3.1.1 President,
  - 9.3.1.2 First VP,
  - 9.3.1.3 Second VP,
  - 9.3.1.4 Third VP,
  - 9.3.1.5 Fourth VP,
  - 9.3.1.6 Recording Secretary,
  - 9.3.1.7 Treasurer,
  - 9.3.1.8 Historian (appointed)
- 9.3.2 Board Designation of Bank card holder and Second signatory
- 9.3.3 Board Designation of NC liaisons to City Departments.

## **10.0 Next Meeting Announcements**

**10.1 General Board Meeting:** 2<sup>nd</sup> Tues of Month (location TBD)

**10.2 Urban Design/Land Use Committee:** 3<sup>rd</sup> Wed of Month, location Sci-Arc 255 S Santa Fe Ave Rm 160

**10.3 Action Committee** (TBD)

**10.4 By Laws Committee** (TBD)

## **11.0 Adjournment: Alan Kumamoto**

*In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, may be viewed at Koban, 307 E. First S., Los Angeles, CA 90012, or on our website at [www.hcncla.org](http://www.hcncla.org) and <http://empowerla.org/hcnc/> and at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact [hcnccla@gmail.com](mailto:hcnccla@gmail.com)*