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From: Alan Kumamoto, HCNC First VP

To: HCNC Board

RE: November Action Committee Report

Attendance: Alan Kumamoto, Action Committee Chair
Brian Kito, HCNC Chair, Immediate Past Action Committee Chair
Marc Rothenberg, Arts District

The meeting was called to order at 6:00 pm on 11/25/13 at the Little Tokyo Koban and Visitors Center, 307 E 1st St., Los Angeles, CA

- 1- ACTION: Little Tokyo: Japanese Chamber of Commerce of Southern California was submitting a Japanese New Years (Oshogatsu) Festival 2014 partial support for Program Booklet Printing Cost.

Request form and sample booklet page submitted. This has been supported in previous years and identifies HCNC as a sponsor. Missing a nonprofit tax exemption or business license document. Brian Kito (LT Caucus) to obtain appropriate documentation.

Motion made and seconded to support and proceed with recommendation for Board approval.

- 2- ACTION: HCNC asked to comment on property on Sunset Blvd in Echo Park NC boundary adjacent to HCNC boundary.

Brian Kito will respond by informing the developer that they can provide project information during public comment at a Board meeting.

- 3- PROCEDURE CLARIFICATION: The Action Committee is asking for the process and procedure between the Chair and Treasurer in issuing checks on actions taken.
- 4- NEXT ACTION COMMITTEE MEETING: The first Action Committee Meeting for 2014 will be held on Monday – January 27, 2014 starting at 6 pm at the Little Tokyo Koban and Visitors Center, 307 E 1st St., Los Angeles, CA

Meeting adjourned at 6:30 pm

Submitted by,

A handwritten signature in black ink, appearing to read 'Alan Kumamoto', with a long horizontal flourish extending to the right.

Alan Kumamoto, HCNC First VP, Nonprofit Representative Arts District

December 30, 2013